

## PAPSON LEGAL – UPDATE SMSF DEED

To update an SMSF's trust deed, simply **complete the form below** and forward it to our office along with the **Fund's most recent trust deed**.

### ORDER INFORMATION

Name of Firm: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Tick this box if you would like the documentation in hard copy (we will charge a small postage disbursement on top of our usual fee)

Tick this box if you would like us to invoice the fund's trustee

### FUND INFORMATION

Name of Fund: \_\_\_\_\_

### TRUSTEE INFORMATION

Please complete the trustee information below for **either** a corporate trustee or individual trustees

#### CORPORATE TRUSTEE

Company Name: \_\_\_\_\_

Company ACN: \_\_\_\_\_

Registered Address of Company: \_\_\_\_\_

Full Name and Home Address of Director 1: [T1]

\_\_\_\_\_

Full Name and Home Address of Director 2: [T2]

\_\_\_\_\_

Name and Home Address of Director 3: [T3]

\_\_\_\_\_

Name and Home Address of Director 4: [T4]

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### **OR INDIVIDUAL TRUSTEES**

Full Name and Home Address of Trustee 1: [T1]

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Full Name and Home Address of Trustee 2: [T2]

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Name and Home Address of Trustee 3: [T3]

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Name and Home Address of Trustee 4: [T4]

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### **MEMBER INFORMATION**

Member 1 – Indicate if Member 1 is T1 here  , otherwise list name and address below.

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Member 2 – Indicate if Member 2 is T2 here  , otherwise list name and address below.

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Member 3 – Indicate if Member 3 is T3 here  , otherwise list name and address below.

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Member 4 – Indicate if Member 4 is T4 here  , otherwise list name and address below.

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### **A FEW FINAL QUESTIONS**

Are all trustee/directors also members of the fund? Yes  No

Do any employers contribute to the Fund? If so then please list the name and address below.

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Are there any additional instructions with this order? \_\_\_\_\_

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*Once you have completed this form, please return it to Papson Legal by post (PO Box 1147, Armadale North, Victoria 3143) or email [legal@papsonlegal.com.au](mailto:legal@papsonlegal.com.au). Please contact our office on (03) 9078 4430 or email us if you require further assistance.*